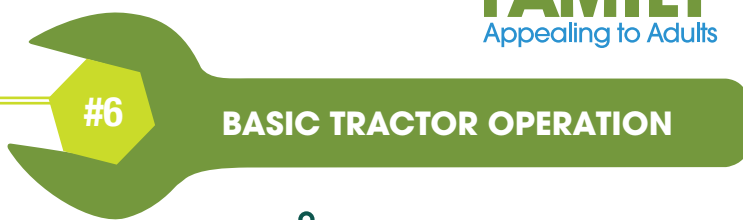


PRODUCER TOOLS

TOOLBOX TALKS

WORK ACTIVITY



CASA | ACSA
CANADIAN AGRICULTURAL SAFETY ASSOCIATION
ASSOCIATION CANADIENNE DE SÉCURITÉ AGRICOLE

- Tractors are essential on our farm. Tractors help us perform all sorts of tasks that otherwise would be impossible. Reminders on basic safety while operating tractors can help everyone stay safe.

BACKGROUND

- Runovers and rollovers are the top ways people are killed on the farm. There have been many cases of farmers running themselves over or running over bystanders. Rollovers occur when tractors are improperly operated. This can cause the tractor to rollover sideways or backwards. Runovers and rollovers are preventable.

KEY POINTS

WE HAVE INTEGRATED SAFETY STANDARD OPERATING PRACTICES FOR BASIC TRACTOR OPERATION ON OUR FARM. If you don't remember them, review them—you can find them:

DO A PRE-OPERATIONAL INSPECTION

Before mounting the tractor, walk around the machine to check for obstructions, bystanders and to check the general condition of the tractor. If any systems are faulty, do not use the tractor. Ensure that any equipment hitched to the tractor is done so properly.

STARTING THE TRACTOR

Before starting the tractor, make sure that all controls are in their neutral

positions, the parking brake is applied and the clutch and PTO are disengaged. Do not start or operate any of the controls from anywhere other than the seat. Do not idle the tractor while in a non-ventilated area.

DRIVING THE TRACTOR

Be sure to drive at a speed appropriate to conditions, especially over expected hazards like railroad crossings. Do not drive the tractor on ground that may collapse, like near ditches or embankments.

TALK LEADER INSTRUCTIONS

This is background information ONLY. Be sure to customize your talk to your operation and facilities.

- ✓ Print copies of this sheet for yourself and each of the workers.
- ✓ Lead a discussion with your workers about the materials on this sheet at a location that is appropriate to the topic. Be sure to give real life examples whenever possible. Ask your workers for their experiences.
- ✓ Be open to questions.
- ✓ Conclude with a brief review of the main points or a summary based on the discussion.
- ✓ Fill in your operation name, location and the date on your sheet. Have each worker sign your sheet to confirm their attendance.
- ✓ File your sheet in your worker training records to document the training experience.

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STOPPING AND PARKING THE TRACTOR

When coming to a stop, make sure you are parked on even ground, disengage the PTO (if connected), and lower any implements that are attached. Be sure to place all controls in the neutral position, apply the parking brake and turn off the engine. Remove the key. Never dismount the tractor if it is still moving.

WHAT ARE SOME OTHER PRECAUTIONS TO TAKE WHILE OPERATING TRACTORS ON OUR FARM?

1. _____
2. _____
3. _____

EMERGENCY PROCEDURES / CONTACTS

In case of incident or injury, call 911 or your local emergency services, then me or your supervisor.

CAUTION

Tractors are not passenger vehicles. Except for those built with instructional seats, they are built for one person to operate. Passengers on tractors can interfere with safe operation.

COMMENTS / SUGGESTIONS

Operation Name _____

Location _____

Meeting Leader _____

Date _____

TOOLBOX TALK PARTICIPANTS

Print name _____

Signature _____

Print name _____

Signature _____

Print name _____

Signature _____

Print name _____

Signature _____



CanadaFarmSafe
SécuritéFermeCanada

This Producer Tool was developed by the Canadian Agricultural Safety Association (CASA). Conducting regular Toolbox Talks, or safety meetings, with farm workers is one component of establishing a comprehensive farm safety plan as outlined in the Canada FarmSafe Plan, CASA's business-risk management tool for health and safety on the farm. To download the core Canada FarmSafe Plan, visit casa-acsa.ca/CanadaFarmSafePlan, or contact CASA to learn more at 1-877-452-2272.